

# DIACONATE COMMITTEE MEETING MINUTES

**DATE: February 7, 2010**

**PRESENT:** Carl Meade, Barbara King, Sara Baker, Bob Macallister, Cindy Nickerson, Dave Ehart, Kathy Sullivan, Bruce Sandberg= (Liaison)

Carolyn Keating has declined to be on our committee at this time. Presently the members include: Carl Meade, Barbara King, Sara Baker, Bob Macallister, Cindy Nickerson, Dave Ehart, Kathy Sullivan, Sid Bare, Bill Carr, Linda Baker. When Joan Augustino joins we will have eleven members.

**Elected Officers:** Bob Macallister, chair person; Dave Ehart, Vice-chair; Carl Meade- Purchasing Agent (official "treasurer" is no longer necessary); Kathy Sullivan- Secretary

## **Minister's Report:**

Ash Wednesday- Feb 17th: Per Reverend, please have enough elements available. Prepare for at least 100 people. It will be held at noon being about a 45 minute service. Carl and Barbara K. will be ushers. Advertising will be done via sign outside and newspaper ads. Office will take care of this.

Sunrise Service: Easter Sunday April 4<sup>th</sup>: Service time will be determined by the specific time of sunrise. Helpers are needed. Bob Macallister working on this.

Maundy Thursday: Linda B in charge of this service.

**Liaison's Report:** Suggestion made by our liaison, Bruce S., that no secular events should be held during Holy Services week.

**Treasurer's Report:** Last report from Carl is that a hand sanitizer was purchased for \$3.18. We have \$37.46 left in the budget.

**Minutes:** Accepted as presented.

**Old Business:** Discussion regarding how formal to be when ushering. It is decided to leave it up to the DOD's discretion. On Communion Sundays, however, a bit more detail is desired. Good idea for DOD to give a brief lesson about what ushers and greeters should do on any specific Sunday.

Procedure for snowdays regarding cancellations is being worked upon. Dave Wilbur will do this. It will be put on website, answering machine, radio and possible TV.

Cori Checks: Reminder- Anybody involved with the youth needs to be Cori checked.

Ushers and Greeters: On regular Sundays please ask for ushers and greeters other than from the Diaconate Committee to get more people involved in the service. Deacons or past Deacons need to be ushers on Communion Sunday. Kathy S. will put reminders in bulletins and newsletters regarding usher/greeter sign-up list. She will monitor the list in the hallway at church also. Continue to notify Dave for

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any issues regarding website. He will update the Diaconate page with the meeting minutes, etc. (Thank you, Dave!) Dave will put the list of people who signed up to be occasional ushers/greeters on the Diaconate Page of the web site.

By-Laws: Not discussed today. Each member should review the By-laws concerning our committee for next meeting. By-laws are on the website.

Talked about feedback concerning going to the Church Committee about how the “after-Sunday service All-committee meetings” are going. There is the possibility of continuing the All-committee meetings on Sundays for the future.

**New Business:** Suggestion made to have a “welcoming” (mini-ceremony) for new Diaconate members. Bob M. will work on this. Also, What do we want to accomplish as a committee? Please think about this for next meeting’s discussion.

## **Deacon of the Day Schedule:**

Feb 14<sup>th</sup>- Cindy Nickerson

Feb 21<sup>st</sup>- Dave Ehart

Feb 28<sup>th</sup>- Kathy Sullivan

March 7<sup>th</sup>- Communion – Bob Macallister

March 14<sup>th</sup> – Barbara King

Sara B to close March’s meeting.

Barb King closed this meeting.

Meeting adjourned: 12:30 p.m.

Respectfully submitted, Kathy Sullivan/ Secretary

## **Specific Reminders for next meeting:**

- 1.What does our committee want to accomplish??
2. Read the by-laws concerning our committee