

Attendance: Bob Macallister, Cindy Nickerson, Kathy Sullivan, Linda Baker, Rev. Terry, Bruce Sandberg, Dave Wilbur, Carl Meade, Barbara King, Sara Baker, Syd Bare.

Bob opened the meeting with prayer.

Minister's Report: Rev. Terry asked for feedback about Christmas Eve service.

Also, he asked Diaconate to consider procedure to notify public and congregation when weather conditions require church be closed.

We briefly discussed Ash Wednesday for this year, Feb 17. Last year this service was very well attended, approx 75 people, so well that we ran out of communion elements. We will display a sign outside announcing Ash Wed service, to be held at noon.

Liaison Report: no report today

Minutes: motion by Carl to approve minutes Kathy seconded. Approved unanimously.

Treasurer Report: Carl reported no changes; still have \$40.64 in petty cash. Motion to accept his report seconded and approved.

Old business: Linda spoke briefly as our liaison to the CE Committee. She updated us regards their activities. Syd has offered to help with children's movies.

We asked Rev. Terry about an idea he raised some time ago, a church project to "bury the pulpit" in baby diapers, as a contribution to A Baby Center. He is fine with that, and also mentioned that we should visit the Baby Center, they have refurbished their work space; and they continue to serve over 500 clients per month.

Bob noted that the Usher & Greeter Signup sheet has some names on it. We agreed to continue encouraging volunteers from the congregation to be ushers and greeters. We need to practice and review with new ushers some important points:

- Discuss moving in pairs when collecting offering or serving communion elements.
- DOD should make the call whether to have all 4 ushers move in unison, or have ushers move in pairs when collecting or serving. Note: when all 4 should move in unison the inside ushers will get their cue from the outside usher that they can see, and the outside ushers will move together after each row.
- Ushers should be coached to spread out evenly so 4 across are straight line to receive plates or trays from pastor. The first pair of ushers approach pastor and stand together while second pair of ushers approach and split up so each moves to outside of usher in front of them, forming the straight line four across.

We did a few practice walks as ushers to decide how ushers should turn when leaving the chancel with trays in hand... We should be synchronized; a little practice will help us alot.

Linda will write Thank You note to the volunteers that have signed up. She will write some articles time to time for the bulletin and newsletter to keep this project in front of the congregation. Ultimately it would be great if everyone signed up for at least once a year.

Dave moved to withdraw letter submitted to the Church committee regarding changes to the bylaws. Carl seconded. Discussion: our committee approved this without reading the relevant bylaw sections, and wording of this letter led to questions that needed clarification. Committee agreed to withdraw this letter and ask Jan to explain perceived ambiguities. We agreed unanimously.

New Business:

Deacon of the Day Schedule for January:

January 10: Linda Baker

January 17: Syd Bare

January 24: Kathy Sullivan

January 31: Sara Baker

Communion Sunday February 7: Bob Macallister

We discussed how members could be notified when we cannot open church for Sundays. We agreed that we should use multiple venues: TV, radio, church answering machine, and web site. Dave will put together some information how get our message out at last minute when a storm is expected.

Linda will write up short description of duties for volunteer greeters and ushers.

Cindy asked about late choir practices on Sunday mornings. We agreed that as DOD we must go in sanctuary and setup. Choir has asked to keep the doors closed until their practice is finished. They have not asked us to keep people out.

Linda will rewrite the Maundy Thursday readings.

The Sunrise Service will be held again this year. The Baptist Church participates with us in holding this service.

Our next meeting will be Sunday February 7 after coffee hour. Barbara King will close the next meeting.

Dave closed meeting with a reading from Ephesians.

Respectfully submitted,

David Wilbur