

**Attendance:** Bob Macallister, Rev. Terry, Bruce Sandberg, Cindy Nickerson, Carl Meade, Sara Baker, Syd Bare, Linda Baker, Jan Llewelyn, Barbara King, Kathy Sullivan, Dave Wilbur.

Bob opened the meeting with a prayer.

Rev. Terry spoke on importance of gluten free communion wafers being kept separate from bread. Committee noted several persons taking communion chose the wafers and water instead of bread and juice.

We reviewed Pilgrim Sunday, advent candles, and upcoming baptisms.

Bruce received proposed by-law change from Jan, last revised 2005, Article VII section 7: regards change to size of committee from 18 to 14. Also, Article VIII section 11, comments regarding “Junior members” and “other duties”. And remove all of the Pastor/Parish wording. Copy also provided to recording secretary for records (attached at end).

**Minutes:** no changes. Carl moved to approve the minutes and Syd seconded the motion. All approved.

**Treasurer Report:** Carl reported no changes, still have \$40.64 in petty cash.

**Old Business:** Jan reviewed proper response to medical emergency and noted Good Samaritan Law will shield volunteers and committee from legal entanglements from assisting someone in need of medical attention.

Jan will notify volunteers that the EMR bag and equipment is now in place. She also made a presentation earlier tonight at All Committee meeting. Jan noted that the volunteers have already stepped in and assisted without this EMR equipment or team in place.

Bob spoke for the committee when he said we are in much better position regards personal safety for members and guests.

Bob noted the choir is now walking into sanctuary prior to the service with music playing in response to our concerns.

Jan reminded us that Jean Jackson is constructing collars and hats for Pilgrim Sunday to help dress diaconate and others.

Some discussion ensued on how to encourage congregation to volunteer to be ushers and greeters. Discussion turned to limiting regular hand/touch actions during passing of the peace in response to the concern about spreading winter colds and flu.

The 2<sup>nd</sup> FM microphone has been fixed.

Jan and Linda spoke about CE Committee desire to get more people in congregation CORI checked to be qualified to help with children. They presented differing viewpoints.

Linda agreed to be a liaison to the CE Committee.

Jan read the note she prepared for the Nominating Committee, (copy attached at end of minutes). She asked each committee person to bring a name of someone they believe would be a good deacon to the next meeting or before end of year, to suggest to Nominating committee.

**New Business:**

Deacon of the Day Schedule for November:

November 8: Linda Baker

November 15: Sara Baker

November 22: Bob Macallister (Pilgrim Sunday)

November 29: Cindy Nickerson

Communion Sunday December 6: Jan Llewellyn

Jan will ask previous Deacons to be greeters and ushers.

Carl volunteered to be Deacon of the Day for Dec.13, as that Sunday will be soon after our next meeting on Dec 10. He will arrange ushers and greeters outside our committee.

Linda closed our meeting with reading from Philippians.

Our next meeting will be Wed December 9, Kathy will close that meeting.

Meeting adjourned about 8:15pm.

Respectfully submitted,

David Wilbur

Attachments:

To Church Committee:

To Nominating Committee: